

# Curriculum & Instruction Committee Meeting Notes

Monday, June 20, 2011, 9:45 AM

Attending: Board Members - Ray Tai, Barbara Garrity, Chiung-Yin Cheng Liu, Phyllis Pascucci  
Administrators – Barbara Duncan, Eric Swensen

## **HS Social Studies & English Offerings:**

A new course, “Perspectives of America Today: Politic, Government and Current Issues”, is proposed to be offered in 2012-2013. The course will focus on the structure of America government and how it functions in today’s world. The course will be a half year elective in the Social Science Department. It will be open to all students.

Another new course, “English III – AP Language and Composition”, is also proposed to be offered in 2012-2013. The course will be literature-based, writing intensive, and skill-oriented. Note that we already offer the AP Language and Literature course; AP tests are available for both courses.

## **504 Plans:**

Mr. Eric Swensen attended the meeting to brief the committee on the 504 Plan status. Basically, 504 plans are needed for pupils who need special accommodations in learning or other major life functions at school. Some highlights:

- Every building has a 504 review committee which consists of teachers, administrators, case study team, etc.
- All 504 Plans are re-assessed and updated annually;
- Parents and all teachers of the pupil need to sign off the plan;
- There are also articulation meetings between buildings annually to plan the transition the pupils from one school to the next.

Work in Progress/Action Items:

- Training for administrators on ADA amendments is planned for this summer; they will then turn-key to the staff.
- Review all district policy on Allergy and all other related 504 Plan policies,
- Report back to C&I when the above are done.

## **Items for Approval:**

C&I reviewed the following items and recommends the approval of them:

### 1. Textbook Approvals

Title: The Practice of Statistics, 4<sup>th</sup> Edition

Author: D. Starnes, D. Yates, and D. Moore

Publisher: W.H. Freeman and Co.

Date: 2010

Cost: \$90 per book (60 textbooks, 1 teacher book and S&H) \$6022.50

Title: Earth Science (current textbooks are 15 yrs old)

Author: A. Mead, A. DeGaetano, and J. Pasachoff

Publisher: Holt McDougal  
Date: 2010  
Cost: \$77.95 per book (150 textbooks, 1 teachers Edition, and S&H) \$11,692.50

2. Donations

- a. Holmdel Foundation for Educational Excellence intends to provide funding for the following mini-grants to Holmdel District schools and students. \$15,630.00
- b. PSG Gifting Committee to fund the following items for W.R. Satz School  
Presentation Plus PA Sound System (to be installed in Cyber Center) \$183.42  
6-iPEVO Point2 View USB Camera systems @ \$69.00 ea. \$414.00
- c. Hope for Children Foundation is making a non-monetary donation with this donation the Autism Transition Group is interested in hiring Kids on the Block, Inc. to perform at an assembly for our elementary students. \$600.00
- d. Indian Hill PLG to make a non-monetary donation to Indian Hill School for the following items:
- |  |             |
|--|-------------|
| 8x8 rubber mat for the front vestibule | \$1,390.08  |
| (65) colored nooks @ \$250 each        | \$16,250.00 |
| (15) IPEVOs @ \$63.48 each             | \$952.20    |
| Paint Supplies                         | \$1,000.00  |
| Grand Total                            | \$19,592.28 |
- e. Acceptance of Gift – “U Got Brains” Project. The TV Society recently won 1<sup>st</sup> prize in an Anti-Texting and Driving PSA Campaign and will received a Driving “Simulator” that includes delivery, installation and training worth \$20,000.00  
(Donated by NJ Manufacturers Insurance Group)

3. New Course Proposal

- a. English III - AP Language and Composition  
b. Perspectives on America Today: Politics, Government and Current Issues

4. Code of Conduct

Indian Hill School  
Satz School

**Items not Discussed, will Follow up in Future Meetings:**

- District Achieve (Basic Skill) Program,

**Next Meeting:**

11:30am, 7/11/2011 (Monday), Central Office Conference Room

Respectfully submitted,  
Ray Tai