

To: Holmdel Township Board of Education

From: Chair, Community Relations Committee

RE: Consolidated minutes for May 29 and June 20, 2014 meetings

Attending: Mr. Sockol (chair), Ms. Vander Woude, Ms. Garrity, Ms. Duncan, Ms. Peart (June 20) and Mr. Petrizzo. Absent: Ms. Pascucci (May 29).

The Community Relations Committee met on May 29, 2014 and June 20, 2014. Unless noted, the Committee addressed similar topics at both meetings:

1. The Committee completed discussion and review of bylaw changes regarding audio taping of the school board meetings and adjustments to the board meeting agenda to streamline business items. Mr. Petrizzo and Ms Peart added administrative feedback on both bylaw changes. The Committee believes both bylaw drafts are ready for Board review.
2. The Committee completed its discussion on its community SWOT analysis and approved its final draft. The Committee agreed to accept SWOT submissions from other committees before its next meeting on July 31st.
3. At the June 20th meeting, the Committee requested the Superintendent to develop a communications plan for informing the public about lunch price changes at the Village School and the primary reasons for the increase (i.e. increase in healthy food options and the additional of a new lunch period).
4. At the June 20th meeting, the Committee discussed Bylaw 0135, which provides guidelines for district recognition of individuals and groups. We reiterated the process for determining recommendations via the committee structure, the Superintendent's lead role in providing recommendations, and the importance for a specific criteria for determining who is recognized by the district.

The next meeting of the Community Relations Committee will be held on July 31st at 12:00 p.m.

Sincerely,

Mike Sockol
Chairman, Community Relations Committee.