



HOLMDEL TOWNSHIP PUBLIC SCHOOLS
"A COMMITMENT TO EXCELLENCE"

Office of the Assistant Superintendent
65 McCampbell Road
Holmdel, NJ 07733
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Curriculum and Instruction Committee Meeting Notes

Wednesday, August 19th, 2015, 12:00 noon

Attending:

Board Members: Chiung-yin Liu (Chair), Denise Kline

Administrators: Barbara Duncan, Robert McGarry, Mandie Peart

Items for Discussion/Updates

1. District Goals 2015-16

The C&I committee discussed the draft of District Goal 2015-16, and suggested that Goal #3 Engineering and Technology should be aligned with NGSS.

2. Rotating Schedule FAQ's

- All preparation for the implementation of rotating schedule at high school is on target.
- The Rotating Schedule FAQ's has been posted on the district website. A letter will be sent to the community.
- All teacher leaders met on 8/19 from 9 to 5 as a PD day. They reviewed the data from the HS Teacher Survey, lesson plans, policy, and curriculum guides.
- Teacher leaders will meet with their individual department members on 9/3.
- One teacher leader from Special Education Department is needed to make a more effective transition. The additional teacher leader will be on the agenda for approval.

Items for Discussion and Board Approval

1. Curriculum Guides revisions
33 revised curriculums will be on the agenda for approval
2. Textbook Adoption
Course: Multivariable Calculus
Title: Thomas' Calculus: Multivariable (2010)
Title: Introduction to Linear Algebra (2002)
3. Policy and Regulation 5600 Student Code of Conduct
 - Ms. Peart indicated that Strauss Esmay sent us an updated Policy and Regulation 5600 to align with the updated administrative code N.J.A.C. 6 A:16-7
 - The Policy and Regulation 5600 remains mandated.



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- Under this updated code, central and building administrators recommended to only include the Chart of Discipline on the Student Handbook for each school. This cut the Regulation from 40 pages to 14 pages.
- The C&I Committee made some suggestions for the wordings and recommends the revision to the Board for approval.

Items for the Good of the Order

1. PARCC update
 - 2015-16 PARCC will take place in the Spring only.
 - The District should have enough Chromebooks for each building to run the school wide PARCC test. The HHS and Satz are able to arrange 3 days of test, and, Indian Hill and Village will be one week each.
2. PSAT update
 - The new format of 2015 PSAT will take place on Wednesday 10/14 as State mandated.
 - Dr. McGarry was able to identify funds to cover the cost of all juniors and sophomores to take the PSAT test.
 - 100% participation rate is the goal.
 - Through the high participation rate, the results will provide more comprehensive data to inform instruction and strategies going forward.

The C&I endorsed this change and recommends it to the Board.

Next meeting: Monday, September 21, 2015, at 12 noon.

Sincerely Submitted,
Chiung-yin Cheng Liu, Chairperson