

**Holmdel Township Board of Education**  
**Community Relations Committee**  
**Meeting Notes for June 4, 2008**

**Present:** Ana M. Vander Woude–Chair, Barbara Garrity, Jim Shelton, and Barbara Duncan.  
**Absent:** Michael L. Collins.

- 1. Committee Structure and Description:** Unlike the other committees, a prior statement did not exist for the Community Relations Committee since it was only created by the Board last year. The committee discussed the draft provided by Barbara D. Barbara G. requested that language be incorporated to reflect the review of communications with our community: both formal (e.g., notices, website, etc.) and informal (e.g., the handling of phone calls to schools). Jim hopes to provide additional insight after his board training and requested that further discussion on this matter be continued to the next meeting.
- 2. Sample Mission Statements:** The committee has been retasked with drafting a mission statement for the district. Examples of mission statements from other school districts were provided to the members by Barbara D. All have been assigned to draft a statement which will be compiled by Ana with the goal of discussing options at the next meeting.
- 3. Community Relations Committee Annual Review:** The committee reviewed the annual review prepared by last term’s committee in order to gain better insight as to this term’s goals and objectives. This committee is unique in that it is more “task-driven” than “concept-driven.” We were all in agreement that the role of the committee is not to serve as the “spokesperson” for the Board. Short-term projects include Community Day and continued liaison with the Township Committee regarding Alpha Company.
- 4. Update on Alpha Company:** Alpha Company is scheduled to return to the United States from Iraq at the end of July. Captain Boncich has expressed interest to visit Holmdel with some of his troops to express their appreciation. The township is coordinating a “Welcome Home” project with which the school district hopes to collaborate. However the extent of our involvement is contingent on the timing of the visit. Labor Day and Veterans Day are being considered. Since the former falls during the district’s summer recess, it is hoped that the latter is selected in order for the school to more actively participate. At this time, we do not know if the township will adopt another company deployed in Iraq or Afghanistan.
- 5. Next Meeting:** June 20, 2008 at 10a in the Superintendent’s Office.

**Respectfully submitted,**

**Ana M. Vander Woude**