

Curriculum & Instruction Committee Meeting Notes

Wednesday, July 16, 2008, 5:30 PM

Attending: Board Members - Ray Tai, Mary Hartnett, Barbara Garrity, Jerry Burke
Administrators - Mary Beth Currie, Barbara Duncan
Absent: none.

Mentor Plan Review:

A comprehensive Mentor Plan was reviewed. It is a living document, and feedback from this year's training will be addressed to improve next year's. The Plan needs to be reviewed by the State every 3 years. We recommend the board to accept it.

Music Program:

Mary Beth Currie gave an overview on changes addressing issues brought forth by Barbara Garrity:

- Music Honor Society will be re-instated in 08-09 w/ a schedule B position. The induction will be combined with Arts Honor Society.
- Band adjudication/Great Adventure outing – after careful review of budget and equity, entry fee for the adjudication will be provided by Holmdel Schools Music Association, and board will provide transportation.
- Will create an Elite Orchestra for 7-12 graders in 08-09 via a schedule B. The entrance is by audition only.
- Bell Choirs have gone down from 3 to 2 in 07-08; we'll have 3 again in 08-09.
- Band performance at football games – instead of creating a new pep band, will continue to allow students to miss a certain number of events. This has been working fine in 07-08 and the performance level did improve.
- Issues on GPA impact for taking band courses & lack of honors music courses have been discussed last year. Mary Beth Currie and Eric Swensen checked with several districts in our DFG and found that our approach fits within the norm.
- There was a concern about possibly inequitable funding of music competition entrance fees vs. those for science and other competitions. The across-the-board policy is that, funds permitting, the district will pay for such entrance fees through the regional level. If there isn't enough money to go around, we'll pay pro rata. If a student(s) makes it to the national or international level, the case will be individually reviewed. Also, such competition fees will now be included in the relevant departmental budgets, not Mary Beth Currie's budget.
- All the music program changes have been accomplished without additional cost, but rather by reallocation of the music budget. This is an admirable accomplishment in and of itself.

C&I Work Plan 08-09:

The Plan has been reviewed and discussed. See attached.

State Mandated Pre-School Program for 09-10:

A full day program is mandated by the State for 09-10 thus some planning work, including a facility review, will happen in 08-09.

HSPA Summer School:

Mary Beth Currie reported that we have eight students attending the HSPA summer review sessions. The review was offered to 15 students and eight accepted the offer.

Administrators' Professional Development Initiatives:

The first time in years that we have this. Five Holmdel administrators attended a weeklong seminar on "School Leadership" at Princeton University. We also had an administrators' retreat which focused on leadership using the book *Leading with Soul* as the basis of the discussion. Leadership in the academic setting will be included in the monthly administrators' meetings. The same book is now a required reading for all board members.

AP Latin & Advanced Latin Literature Seminar:

Since the two AP Latin courses will be collapsed into one, we'll offer AP Vergil (08-09) & a new Advanced Latin Literature Seminar (09-10) in alternate years.

Items for Approval:

The following have been reviewed and approved, see C&I agenda for more details. These will be on next board meeting agenda.

- Curriculum Guide: AP Latin
- Three new textbooks
- Generous donations from HSMA and HCAA

Next Meeting: 5:30pm, 8/20/08, Central Office Conference Room.

Respectfully submitted,
Ray Tai

2008-2009 HBOE C&I Plan for Major Work Items

		H-1	H-2	H-3	H-4	H-5	H-6a	H-6b	H-6c	H-7	H-8	M-1	M-2	M-3	M-4								
Date	Meeting	World Language	Gifted & Talented	Technology	Character Education	Differentiated Instruction	HS Fine & Perf Arts Program	HS Course Acceleratn./ Online Crs	HS Open House & Orientation	QSAC/5y Curriculum Plan	Test Score Analysis	VS/IHS Class Grouping	Summer Reading Program	HS/Satz Program of Study	Summer Enrichment Program								
6/4	Committee																						
6/11	Board																						
6/25	Board																						
7/16	Committee						Report	Discussion															
7/23	Board																						
8/20	Committee														Review								
8/27	Board																						
9/10	Board																						
9/17	Committee				Report																		
9/24	Board																						
10/15	Board																						
10/22	Committee			Report																			
10/29	Board																						
11/5	Committee																						
11/12	Board	Focus on monitoring and review 7-12 implementation. Will investigate K-6 but not act upon it this year.	Focus on monitoring and review year-1 implementation. Will provide periodical report throughout the year.			Ongoing staff development, observations, and feedback throughout the year.			Will move it up to January for both Satz and HHS.	On going throughout the year.	On going throughout the year whenever data is available. Will also try to analyze data to identify possible opportunities which may address the need of students in the middle.	Discussed & reviewed in the past few years. Will continue to monitor it. No major changes planned for this year.	Will continue to monitor and fine tune it if needed. No major changes planned for this year.										
11/19	Board																						
12/10	Committee													Review	Review							Review	review?
12/17	Board													Review	Review							Review	review?
1/14	Board													Approve	Approve							Approve	approve?
1/21	Committee																						
1/28	Board																						mail out?
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6/17	Committee																						
6/24	Board																						

H-1 to H-6 are tied to District Goals.