

Special Services Committee Meeting Notes

Thursday, November 13, 2014 at 12:00 PM

Attending:

Board Members: Chiung-yin Liu (Chair), Barbara Garrity, Ana M. Vander Woude, Mike Sockol
Administrators: Barbara Duncan, Meryl Gill

1. *Special Education Statistics, November 2014*

Village: **124** students with IEPs

Indian Hill: **97**

Satz: **79**

HHS: **130**

Out of District Service: **13**

Total: 447 students with IEPs (including 3 home instruction students and 1 placement by the State)

2. *Nursing Plan*

- The Special Services Committee reviewed Holmdel School District's Annual Nursing Plan from all 4 schools
- Monmouth County office is no longer asking that the Nursing Plan be sent to the County office
- Ms. Gill indicated that the District continues to provide the Nursing Plan to keep the Board informed

3. *Holmdel Township Pre-school (update)*

- Statistics - 3 years old – 9 tuition students and 8 students with IEPs
4 years old – 9 tuition students and 13 students with IEPs
- Administrators are planning to send an Exit Survey to parents for the purpose of gathering information, improving the program, and generating more interest
- We are currently considering offering a 5 half day program instead of 4 half days

4. *Professional Development*

- Handle with Care training for Monitors of Village and Indian Hill Schools (Amanda Colannino and Michael Welter) is planned for November 25, 2014
- CPR/AED refresher certified training course for Monitors, Nurse Assistants and Nurses from Village and Indian Hill School (Instructors: Melinda Brenner and Deborah Emery) is scheduled for November 21, 2014
- Sign Language Training (Gina Salzman) for Village and Indian Hill Schools Monitors is scheduled on November 24, 2014
- Beth Lieberman provided a Behavioral Workshop for parents on October 29, 2014
- The New Teacher Workshop was held on October 20, 2014, for all special education staff years 1-3. It was well received. The workshops provided great networking opportunities to all new teachers in the special education department

Workshops included were:

- Preparing for an IEP meeting (Anne Dengler)
The Special Services Committee suggested that the same session be offered to general education teachers
- Classroom Management (Fern Litwak)

5. *Coalition for Inclusive Education (1/2 Day Consultation)*

- A 1/2 day consultation program
- Trainers will meet with teachers and observe their classroom
- Two classrooms in Indian Hill will be identified at a later date

6. *Algebra 1 and Math Lab (Update)*

- Positive feedback from teachers and students
- Any Algebra 1 classes could be an inclusive class
- More supplemental support and hands-on learning experience in Math Lab class
- Student centered design lessons in Math Lab
- Scheduling same teacher for students who have Algebra 1 and Math Lab
- 2 Math Lab sessions are offered

7. *SEPAG*

- The Special Services Department will send out an on-line Survey to all parents whose children are in special education
- Plan to send out on Friday November 14th
- Hard copies would be available as well
- Also plan to send the survey to the staff
- It will contain a cover letter with a link
- The Department Survey will serve as a tool to assess the interests and needs in Special Services from Holmdel Schools, parents, and staff
- The Survey would provide a positive connection between the Special Service Department and the parents whose children are receiving the Special Services
- The feedback of the Survey could provide some background information in organizing a future Holmdel SEPAG
- The Special Services Committee provided suggestions to Ms. Gill for consideration
- A majority of the Special Services Committee members support sending out the Special Service Department Survey

*Next Meeting: TBA

Sincerely Submitted by,

Chiung-yin Cheng Liu, Chair