

Special Services Committee Meeting Notes

Thursday, May 16th, 2013, 10:00 AM

Attending:

Board Members: Chiung-yin Liu (Chair), Joseph Hammer, Ana M. Vander Woude, Robin Wetmore

Administrators: Barbara Duncan, Meryl Gill,

Guest: Fern Litwak

1. Review of Policy - #2363

The Special Services Committee continues reviewing the policy guides #2363(Pupil use of Privately-Owned Technology). Ms. Gill shared the feedback from Mr. Gross, Interim Board Attorney. To avoid the liability issue to the District, Mrs. Vander Woude suggested that it is necessary to add a paragraph in this policy indicating that “who” would be the responsible party if parents would prefer their children with IEPs to bring in their own privately-own technology devices instead of district-own ones. Mrs. Wetmore suggested that Mrs. Vander Woude drafts her proposed language in writing for the liability concerns she has, and share with Board for discussion. Mrs. Duncan indicated that she will check with the Principals for the current parent consent forms of bringing their own technology device to school. The committee suggested that Director of Special Services, Ms. Gill, Interim Board Attorney, Mr. Gross, and Director of Technology, Mr. Gattini, should have a meeting to work on the wording prior to next BOE meeting for discussion under Old Business.

2. Review of Policy - #2468

The Special Services Committee continues reviewing the policy guides #2468 (Independent educational evaluation).

The committee suggested that Ms. Gill meets with the District Human Resources Manager, Mrs. Peart, (and Mr. Gross, if necessary), to clarify if the content in the section of “the additional Criteria for an IEE shall follow #1 a-f” is the Code or Strauss Esmay language. This policy will go back to the Board for discussion under Old Business.

3. Special Olympics Expo update

(New feeds are in Blue)

Ms. Litwak, Holmdel District Educational Consultant for Special Services Department and a member of the Special Olympic Expo planning committee, was invited to attend the Special Services Committee meeting. Ms. Litwak provided an update regarding the event.

Ms. Gill indicated that the Planning Committee visited the site on May 15th.

As of the Special Services meeting day, the current plan is as follows:

- Event Date: Tuesday, June 4th, 9:30 a.m.-1:30 p.m.
- Location: Cross Farm Park
- Sponsorships: The Special Olympics of New Jersey, Holmdel Township Committee, Holmdel Recreation Department, Holmdel Police Department, Holmdel First Aid Squad, Holmdel community, organizations, businesses and individuals.
- Donation: The Special Olympics of New Jersey, Best Market, Holmdel Booster Club, Aleos, Dearborn Market, Delicious Orchards Market, Paving Engineers Sealcoating Company, Chartwells. Local Bus Companies (for Holmdel's participants), and Derek Liu.
- School districts from Upper Freehold, Keansburg, Middletown, and Colts Neck have confirmed participation. As of the meeting day, we anticipate 189 students. The focus is for students who attend Adaptive Physical Education classes.
- For security concerns, every student must transport from and to the school by school bus only.
- This event is set for a fun-filled educational school field day for the participants.
- The main event will be a soccer clinic with five soccer-skill sub-stations, followed by a lunch period and a 20 minutes cool-down activity period.
- The participants will be grouped by age with participating school districts. There are three age groups and, each sub-group will have 10 or fewer children.
- School-color T-shirts for each district and name tags for participants (students and staff) will be provided for easy identification. Holmdel's color is Blue.
- Our students are writing out the invitations and preparing the thank you cards.
- There are 35 Soccer coaches and volunteers from Rutgers University, TCNJ, Monmouth University, and Rider University. Ms. Andrea Lopez is in charge of this group.
- The members of Holmdel Township Committee have been invited to the event. The Special Olympics of New Jersey Organization will prepare a proclamation for the event.
- To generate the spirit of Unified Sports among students of all abilities, the HHS Best Buddies club, HHS Boys and Girls Soccer Teams will assist in the activities. Mr. Randy Westrol and the soccer coaches will supervise over the teams.
- Student Honor Guard group has been formed by the Special Service Department.
- Volunteer officers from Holmdel Police Department will donate their time in helping in traffic and crowd control and safety.
- School nurses will be on site and volunteers from the Holmdel First Squad will be present.

- HHS Assistant Principal, Mr. Owen Bonner, will be the DJ.
- Director of Building and Grounds, Mr. Bill Balicki and his staff will help with clean up.
- The Planning Committee will send out invitations to the media for attending the event.
- The Special Olympics of New Jersey will provide a sample for the press release.
- A Banner will be displayed on site with all the names of the sponsors and donors.
- The event planning committee will next meet on May 29th.
- Ms. Gill will continue updating the status to the Special Services Committee at its scheduled meeting.

3. Review of Contracted Special Services Service Providers

The Special Services Committee continued to review the list of Contracted Service Providers for the 2013/2014 school year.

*Next Meeting: Thursday, May 23rd, 10:00 AM.

Sincerely Submitted,

Chiung-yin Cheng Liu