



# HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA  
REGULAR BUSINESS MEETING  
HOLMDEL HIGH SCHOOL  
MARCH 15, 2023 6:00 PM

*ndel Township Public Schools is to provide comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.*

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, March 15, 2023 at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 6:00 p.m. by Mr. Reddy, Board President.

B. Open Public Meetings Act

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Star Ledger, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Roll Call

The following Board members were present: Mesdames: Briamonte and Tuccillo. Messrs: Reddy, Wall, and DiMare. Absent: Dr. Collur, Mrs. Zhang, Mr. Buckley and Mr. Mann. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Ms. Trinity Han and Ms. Anugna Parvateneni were absent.

D. Resolution for Executive Session

**WHEREAS**, the Open Public Meetings Act, specifically N.J.S.A. 10:4-12b, permits a public body to go into an Executive (Closed) Session during a public meeting to discuss certain matters specified in the statute; and

**WHEREAS**, the Board of Education has determined that it is necessary to go into an Executive Closed Session to discuss matters relating to certain items as permitted by N.J.S.A. 10:4-12b;

**THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Holmdel that it shall adjourn into Closed Session at this time to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-12b and 10:4-13:

1. Student matters
2. Personnel matters
3. Matters falling within the attorney-client privilege

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**BE IT FURTHER RESOLVED**, it is not yet possible to determine when the matters discussed in Closed Session will be made public; the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education, provided such disclosures will not violate Federal, State, or local statutes or regulations and do not fall within the attorney-client privilege.

MOTION: Mr. DiMare                      SECOND: Mrs. Tuccillo

Show of Hands to Accept – All Approved

At 6:03 PM, the meeting moved to Executive Session.

E. Motion to Return to Public Session

Resolved: That the Board of Education returns to public session.

MOTION: Mrs. Tuccillo                      SECOND: Dr. Collur

Show of Hands to Accept – All Approved

At 7:00 PM, the meeting returned to public session.

F. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, March 15, 2023 at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:00 p.m. by Mr. Reddy, Board President.

G. Opening Statement

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

H. Roll Call/Flag Salute

The following Board members were present: Mesdames: Briamonte, Collur, Tuccillo and Mrs. Zhang (at 7:10 p.m.). Messrs: Reddy, Wall, Buckley, DiMare and Mann. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Ms. Trinity Han and Ms. Anugna Parvateneni were present.

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I. Presentation(s)/Public Hearing(s)

- Tentative Budget 2023/2024 – Dr. J. Scott Cascone & Mr. Michael Petrizzo

Board Members had follow-up comments and discussion regarding the budget and Mr. Wall provided comments regarding the Township’s PILOT program.

J. Report of the Student Representatives to the Board:

Resolved: That the Reports of the student representatives are hereby accepted.

MOTION: Show of Hands to Accept – All Approved

K. Report of the Superintendent: None

L. Harassment, Intimidation and Bullying (H.I.B.) Report:

Dr. Cascone submits the reports as presented in Executive Session.

M. Committee Report(s) - None

N. Questions or Comments from the Public on Action Items Only

- Mr. Lahage, parent, inquired if it would be possible to request the transportation companies have dash cameras installed on all of the school buses, stating it would help with aggressive driving. He also thanked Administration for the workshops that were held recently, specifically Mr. Cranford, who presented on cyberbullying and one earlier in the year on the dangers of vaping and smoking, which were great and help reinforce the values that parents try to teach their kids at home.

O. Action Items

- **Approval of Minutes:** None
- **Policy:** None
- **Superintendent’s Recommendations:** None
- **Business Administrator’s Recommendations:**

1. Tentative Budget 2023/2024

The Superintendent recommends approval to adopt the Tentative Budget for FY 2023/2024:

BE IT RESOLVED that the tentative budget be approved for the 2023/2024 School Year using the 2023/2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

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	GENERAL	SPECIAL	DEBT	
	<u>FUND</u>	<u>REVENUE</u>	<u>SERVICE</u>	<u>TOTAL</u>
2023/2024 Total Expenditures	\$66,790,525	\$1,509,758	\$3,096,723	\$71,397,006
Less: Anticipated Revenues	7,749,339	1,509,758	622,186	9,881,283
Taxes to be Raised	\$59,041,186	\$ -	\$2,474,537	\$61,515,723

And to advertise said tentative budget in the Asbury Park Press, in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing will be held at Holmdel High School located at 36 Crawfords Corner Road in Holmdel, New Jersey on May 3, 2023 at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023/2024 School Year.

MOTION: Dr. Collur SECOND: Mrs. Tuccillo VOTE: 9-0

2. Adjustment for Healthcare Costs

BE IT RESOLVED that the Holmdel Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$795,331. The additional funds will be used to pay for the additional increases in health benefit premiums.

MOTION: Dr. Collur SECOND: Mrs. Tuccillo VOTE: 9-0

3. Use of Banked Cap

BE IT RESOLVED that the Holmdel Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$750,000 for the purpose of transportation and security costs.

MOTION: Dr. Collur SECOND: Mrs. Tuccillo VOTE: 9-0

4. Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d), the general fund appropriations include a \$1,000,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

MOTION: Dr. Collur SECOND: Mrs. Tuccillo VOTE: 9-0

5. Travel and Related Expense Reimbursement 2023/2024

WHEREAS, the Holmdel Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

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WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Holmdel Board of Education established \$71,063 as the maximum travel amount for the current school year and has expended \$34,812 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$66,812 for the 2023/2024 school year.

MOTION: Dr. Collur SECOND: Mrs. Tuccillo VOTE: 9-0

P. Old Business

- Mrs. Briamonte thanked Dr. Cascone and Mr. Petrizzo for all of the work they did with this budget. It is a long, extensive process and they have been responsive to questions, especially from the new Board Members, and are always available to help all of the Board Members.

Q. New Business

- Mr. Reddy thanked Mrs. Lamoglia and Dr. Cascone for putting together the First Annual Transition Fair. Dr. Cascone thanked Mrs. Lamoglia and her team and Mr. DiMare who also provided assistance. Mr. DiMare thanked everyone involved with this great event. He also referenced the workshops where the younger students are able to hear and be inspired by the older students. He was able to attend recent Language Arts Night and the Holmdel Theater Guild Open House and asked if we can continue to increase opportunities for the older students to guide the younger students by being able to see them, hear them. Which helps with the students transitioning into the next school, especially going from Indian Hill to W.R. Satz.

R. Questions or Comments from the Public: None

S. Executive Session (if required) N/A

T. Adjournment

Board President Reddy called for a motion to adjourn the meeting. Dr. Collur motioned, Mrs. Tuccillo seconded and by a unanimous voice vote, the meeting adjourned at 8:42 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary