



HOLMDEL TOWNSHIP PUBLIC SCHOOLS

AGENDA
REGULAR BUSINESS MEETING
HOLMDEL HIGH SCHOOL
JULY 26, 2023 5:45 P.M.
PUBLIC MEETING APPROXIMATELY 7:00 P.M.

Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, July 26, 2023 at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 6:02 p.m. by Board President Reddy.

B. Open Public Meetings Act

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Star Ledger, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Roll Call

The following Board members were present: Mesdames: Collur and Tuccillo. Messrs: Reddy, Buckley, DiMare and Mann. Absent: Mr. Wall, Mrs. Briamonte and Mrs. Zhang. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Ms. Kathleen Gilfillan, Board Attorney. Student Representatives to the Board, Ms. Anugna Parvatneni and Mr. Jack Powers were absent.

D. Resolution for Executive Session

WHEREAS, the Open Public Meetings Act, specifically N.J.S.A. 10:4-12b, permits a public body to go into an Executive (Closed) Session during a public meeting to discuss certain matters specified in the statute; and

WHEREAS, the Board of Education has determined that it is necessary to go into an Executive Closed Session to discuss matters relating to certain items as permitted by N.J.S.A. 10:4-12b;

THEREFORE, BE IT RESOLVED, by the Board of Education of the Township of Holmdel that it shall adjourn into Closed Session at this time to discuss the following subject matter(s) without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-12b and 10:4-13:

1. Student matters
2. Personnel matters
3. Matters falling within the attorney-client privilege

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BE IT FURTHER RESOLVED, it is not yet possible to determine when the matters discussed in Closed Session will be made public; the matter(s) discussed will be made known to the public at such time as appropriate action is taken on said matter(s), and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Board of Education, provided such disclosures will not violate Federal, State, or local statutes or regulations and do not fall within the attorney-client privilege.

MOTION: Mr. Mann SECOND: Mr. Buckley Vote: 6-0
Absent: Mr. Wall, Mrs. Briamonte and Mrs. Zhang

Show of Hands to Accept – All Approved

At 5:56 p.m., the meeting moved to Executive Session.

E. Motion to Return to Public Session

MOTION: Mrs. Tuccillo SECOND: Mr. Buckley Vote: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

Show of Hands to Accept – All Approved

At 7:09 p.m., the meeting returned to public session.

F. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, July 26, 2023 at Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:09 p.m. by Board President Reddy.

G. Opening Statement

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

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H. Roll Call/Flag Salute

The following Board members were present: Mesdames: Collur and Tuccillo. Messrs: Reddy, Wall, Buckley, DiMare and Mann. Absent: Mrs. Briamonte and Mrs. Zhang. Also present, Dr. J. Scott Cascone, Superintendent of Schools, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Ms. Kathleen Gilfillan, Board Attorney. Student Representatives to the Board, Ms. Anugna Parvateneni and Mr. Jack Powers were absent.

I. Presentation(s)/Public Hearing(s)

- Strategic Action Plan Update – Dr. J. Scott Cascone provided an update on the Strategic Action Plan.

J. Report of the Student Representatives to the Board – None

K. Report of the Superintendent

Notwithstanding that it's the summer, there is a lot of great stuff going on and I do want to share a few things with you. I don't have enrollment numbers because we are rolling PowerSchool over at the end of the week so I will have student enrollment numbers at the August Meeting.

As we near the midpoint of the summer, we have a lot of youngsters in our schools. We have a preschool camp, we have our extended school year program with about 50 students and then we have our summer Step-Up program with approximately 130 students. I've been in the classrooms interacting with them. I miss the kids when they're not here so it's been good for me to continue and just seeing their focus and their commitment during the summer. When I was a summer school principal and the kids in our era were in summer school, they weren't looking like these kids. These kids were super psyched to be there and learning. I had a group of preschoolers bring me a homemade card today because I had gone to their classroom to participate in their circle time and those are the kind of moments that really uplift you as a Superintendent... super cute!

We have a lot going on in our buildings with summer cleaning and maintenance and kudos to our Buildings and Grounds staff for figuring out ways to, sort of, move around these programs and figure out schedules to get it done while we have these programs in the building until mid-August. We have a few exciting construction projects underway. At Village School, we are converting the 2/3 Library into a mixed usage space of both a media center as well as classrooms. This has enabled us to open up additional preschool classes at Village School to accommodate increased enrollment. The Holmdel Foundation for Educational Excellence (HFEE) largely funded a project of the modernization of the Indian Hill music room is in full swing with demolition complete, ceiling paint, wall paint applied and next will go in the ceiling acoustic panels and then the cabinetry. So that's coming along according to schedule. Finally, you probably noticed as you walked into the high school today, that we're redoing the security vestibule, which will make it a much more, not only visitor friendly, but also more secure ingress for our visitors, enhancing the security of the building. It was a recommendation that came out of the Security Audit that we did last year last so that's also moving forward.

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Student Achievement Updates: Super proud – College Board released their AP scholar lists and 119 Holmdel High School students were recognized as AP scholars. To qualify as an AP scholar, students must score three (3) or higher on three (3) or more AP exams. In total, 80% of all students taking AP exams scored a three (3) or higher. So congratulations to our students and congratulations and appreciation to our terrific, dedicated, knowledgeable staff who guided them in the process. A lot to be proud of there.

Also in student achievement news, the Satz Middle School TSA (Technology Student Association) traveled to the national championships in Kentucky. Seven students traveled and we have a national champion! Andy Zhao took first place nationally in the Essays on Technology event, so congratulations to Andy. He's Number 1 in the country! I also want to thank the parents who accompanied the kids down as chaperones so just a special shout out to those parents who accompanied the kids down there.

Finally, on Friday night, I had the pleasure of attending a performance of The Music Man at the Count Basie Theater and one of our very own, rising sixth grader, Keegan Haack, who had a starring role, singing a song in front of seven hundred people. I thought to myself, my goodness, I was so proud but I thought to myself, boy that's gutsy! He did a great job and played the character of Winthrop Paroo and so congratulations to Keegan and we look forward to watching his performances as well.

Finally, I wanted to provide an update to the community on the NJQSAC audit which the district underwent this past school year. The NJQSAC audit is a full review of the district by the New Jersey Department of Education. Districts are evaluated in five different areas including Instruction and Program, Fiscal Management, Governance, Operations, and Personnel. To be designated as a high-performing district, scores of 85% or higher need to be secured in each of the areas. Our district did receive a High Performing designation with an 88% in Instruction and Programming. Just a quick qualifier on that: We only have so much control over the Instruction and Program. Some of that is dictated by student achievement scores. 96% in Fiscal Management, 100% in Governance, 87% in Operations and 92% in Personnel. I will be posting the official letter from the Department of Education, as well as the corresponding documents, on the district website. I'll also link them in the letter I mentioned that I'll be sending out to the community because, I'll tell you folks, you haven't lived until you've looked through the NJQSAC DPR documents. Whatever you had planned for the weekend, throw it out – NJQSAC DPRs. All kidding aside, we're obviously very pleased and proud because that comes down to our staff doing the right thing, dotting their i's and crossing their t's and our County visitation team was very appreciative of the way we approached the process and impressed by what we brought to the table.

That concludes my report for this evening, which I respectfully submitted to the record, Mr. President.

L. Harassment, Intimidation and Bullying (H.I.B.) Report

Dr. Cascone provided the Board with the HIB reports for the two new cases and introduced them into the record.

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M. Questions or Comments from the Public on Action Items Only

- Mr. Libecchi, parent, shared that he is a candidate for the Board of Education and joined by his running mate, Ms. Taha, who was in the audience and Ms. LoPresti, who is away on vacation. Mr. Libecchi stated they are thrilled about the opportunity to serve the community and applauded current Board Members for their dedication in keeping the community informed and for making transparency a priority. He spoke about resolution #10 (Approval of Adoption of Textbooks/Supplemental Resources for Instruction, Grade K-12) on the agenda for approval tonight and expressed concerns about the content and material in the health education textbook.
- Mrs. Kolovos, parent, referenced resolution #10 (Approval of Adoption of Textbooks/Supplemental Resources for Instruction, Grade K-12) regarding textbooks to be approved and expressed concerns with the health education textbook. She also mentioned that she has a list of books and companies that she does not want in the school and offered to provide it to the Board.
- Mrs. Mathur, parent, shared that her kids are going to 7th grade and expressed concerns with the textbooks, stating the material is too progressive.
- Mr. Bettencourt, parent, shared that he has a 4th grader and a 7th grader and expressed concerns with the textbooks and the progressive material and feels that this is something that should be taught at home.

N. Action Items

• **Approval of Minutes**

1. Approval of Minutes – Closed Executive Session – June 14, 2023

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session – June 14, 2023.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

2. Approval of Minutes – Special Board Meeting – June 14, 2023

Resolved: That the Board approve the minutes of the following meeting: Special Board Meeting – June 14, 2023.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

3. Approval of Minutes – Closed Executive Session – June 21, 2023

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session – June 21, 2023.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

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4. Approval of Minutes – Committee of the Whole Meeting – June 21, 2023

Resolved: That the Board approve the minutes of the following meeting: Committee of the Whole Meeting – June 21, 2023.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

5. Approval of Minutes – Closed Executive Session – June 28, 2023

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session – June 28, 2023.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

6. Approval of Minutes – Regular Business Meeting – June 28, 2023

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting – June 28, 2023.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

• **Policy**

7. Approval of First Reading of Policies and Regulations

Resolved: That the Board approve the following policies and hereby designate as first reading as per attachment.

P8505 Local wellness Policy/Nutrient Standards for Meals and other Foods
P5200 Attendance

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

DISCUSSION: Mr. Reddy asked for clarity regarding the reason for the changes. Dr. Cascone responded.

• **Superintendent’s Recommendations**

8. Approval of Professional Development, District Personnel

Resolved: That the Board approve the professional development activities/meetings, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 School District Travel, as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

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9. Approval of 2023 Summer Hours

Resolved: That the Board approve 2023 summer hours for staff members that attend(ed) professional development training in AP Summer Institute courses*, at the non-pupil contact rate per contract, not to exceed 40 hours, as follows:

Gelpke, James	Herthel Kubler, Kimberly
Lepore, Lauren	Montana, Jaime
Soukas, Constantina	

*Previously Approved

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
 Absent: Mrs. Briamonte and Mrs. Zhang

10. Approval of Adoption of Textbooks/Supplemental Resources for Instruction, Grades K-12

Resolved: That the Board approve the adoption of textbooks/supplemental resources for instruction, grades K-12, as follows and as per attachment.

	Title	Course	Grades
	Glencoe Health	Health	6-12
	HMH SS: Ancient Civilizations Student Edition 2019	Social Studies	6

MOTION: Mrs. Tuccillo SECOND: Mr. Mann
 Absent: Mrs. Briamonte and Mrs. Zhang

DISCUSSION: Mrs. Tuccillo asked Dr. Cascone to provide his comments on this topic. Dr. Cascone responded and provided a detailed overview of the proposed health education textbook(s). Mr. Mann, Mr. Wall, Mr. DiMare, Mrs. Tuccillo, Mr. Reddy and Dr. Collur all provided comments. There was a lengthy discussion amongst the Board. Then there was a motion to adjust the resolution, making it two separate items (a. and b.).

Roll Call Vote to adjust the resolution to adopt Textbooks/Supplemental Resources for Instruction, Grades K-12 as follows:

	Title	Course	Grades
a.	Glencoe Health	Health	6-12
b.	HMH SS: Ancient Civilizations Student Edition 2019	Social Studies	6

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
 Absent: Mrs. Briamonte and Mrs. Zhang

Roll Call vote to Table Item 10a:

MOTION: Mrs. Tuccillo SECOND: Dr. Collur VOTE: 3-4
 Absent: Mrs. Briamonte and Mrs. Zhang
 NAY: Mr. Wall, Mr. Buckley, Mr. DiMare and Mr. Mann

**Motion to Table Item 10a did not pass.*

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Roll Call vote on Item 10a:

MOTION: Mr. DiMare SECOND: Mr. Reddy VOTE: 3-4
Absent: Mrs. Briamonte and Mrs. Zhang
NAY: Mr. Wall, Mr. Buckley, Mr. DiMare and Mr. Mann

**Motion 10a did not pass.*

Roll Call vote on Item 10b:

MOTION: Mr. Buckley SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

11. Approval of Non-Monetary Donation From The Eisenstark Family

Resolved: That the Board accept, with gratitude, a non-monetary donation from the Eisenstark Family of a piano and a bench.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

12. Acceptance of Memorandum of Understanding between Title III Consortium Fiscal Agent and Member Districts

Resolved: That the Board accept the Memorandum of Understanding between the Title III Consortium Fiscal Agent known as Freehold Township School District and Member District known as Holmdel School District, as on file in the Office of the Superintendent.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

13. Approval of Home/Hospital Instruction

Resolved: That the Board approve home/hospital instruction services for students for the period indicated, as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

14. Approval of Student Placements

Resolved: That the Board approve the placement of students at the facility listed for the 2023/2024 school year as per attachment.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

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15. Approval of Extended School Year (ESY) Tuition Contract between Edison Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve Edison student (SID #6703073906) to attend Holmdel Township School District 2023 Extended School Year (ESY) program at a tuition rate of \$11,279.00 inclusive of all therapies. Transportation to be provided by the Edison Board of Education.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
 Absent: Mrs. Briamonte and Mrs. Zhang

16. Approval of Commission for the Blind and Visually Impaired Services

Resolved: That the Board approve Commission for the Blind and Visually Impaired Services to provide services for the 2023/2024 school year as follows:

SID	Provider	Classification	Start Date	Cost
5941520540	Commission for the Blind	MD	9/1/2023	\$2,200.00
3083766097	Commission for the Blind	MD	9/1/2023	\$2,200.00
4242043816	Commission for the Blind	VI	9/1/2023	\$2,200.00

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
 Absent: Mrs. Briamonte and Mrs. Zhang

17. Approval of Affirmation of HIB incidents

Whereas, pursuant to Board Policy and the requirements of N.J.S.A. 18A:37-15(b)(6)(c), at its meeting on June 28, 2023, the Superintendent reported the following HIB Incidents to the Board;

- A. 249252_HHS_05252023 C. 249772_V_06052023
- B. 249983_HHS_06092023 D. 250135_WSM_06132023

Now, therefore, be it Resolved, that the Board approve the issuance of written decisions affirming the determinations in the following student HIB investigations:

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
 Absent: Mrs. Briamonte and Mrs. Zhang

18. Acceptance of Retirement, Teacher, Village School

WHEREAS: Ms. Suzanne Brandman has served the Holmdel Township Public Schools with distinction since September 1, 2001 and,

WHEREAS: Ms. Brandman has faithfully executed her duties with skill and competency; and,

WHEREAS: Ms. Brandman has earned the respect of her colleagues and community residents; and,

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WHEREAS: Ms. Brandman has submitted a letter announcing her retirement from the Holmdel Township School District, effective September 1, 2023;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Brandman's retirement with deep gratitude for Ms. Brandman's dedication, loyalty and outstanding services performed and further extend to Ms. Brandman its best wishes for a happy and healthy retirement.

MOTION: Mrs. Tuccillo SECOND: Mr. Buckley VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

19. Acceptance of Retirement, Secretary to Assistant Principal, Holmdel High School

WHEREAS: Ms. Marie Hawthorne has served the Holmdel Township Public Schools with distinction since November 2014 and,

WHEREAS: Ms. Hawthorne has faithfully executed her duties with skill and competency; and,

WHEREAS: Ms. Hawthorne has earned the respect of her colleagues and community residents; and,

WHEREAS: Ms. Hawthorne has submitted a letter announcing her retirement from the Holmdel Township School District, effective September 1, 2023;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Hawthorne's retirement with deep gratitude for Ms. Hawthorne's dedication, loyalty and outstanding services performed and further extend to Ms. Hawthorne its best wishes for a happy and healthy retirement.

MOTION: Mrs. Tuccillo SECOND: Mr. Buckley VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

20. Acceptance of Resignation, Teacher, Holmdel High School

Resolved: That the Board accept the resignation of Kurt Lorentzen, Financial Literacy Teacher, Holmdel High School, effective immediately.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

21. Approval to Rescind Appointment, Learning Disability Teacher Consultant (LDTC), Village School

Resolved: That the Board approve to rescind the appointment of Michelle Osias, Learning Disability Teacher Consultant (LDTC), Village School, effective immediately.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

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22. Approval to Rescind Appointment, Temporary Leave Replacement, 4th Grade Mathematics Teacher, Indian Hill School

Resolved: That the Board approve to rescind the appointment of Samantha Casey, Temporary Leave Replacement, 4th Grade Mathematics Teacher, Indian Hill School, effective immediately.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

23. Approval of Salary, Non-Affiliated Administrators and Staff, 2023/2024 School Year

Resolved: That the Board approve the salaries for the non-affiliated administrators and staff for the 2023/2024 school year as per attachment.

Roll Call Vote to TABLE Motion #23:

MOTION: Mr. Wall SECOND: Mrs. Tuccillo VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

**This motion was Tabled.*

24. Approval of Appointment, Dean of Students, Indian Hill School

Resolved: That the board approve the appointment of Gregory Jusinski, Dean of Students, Indian Hill School, at a per diem rate of \$131.58, effective August 21, 2023 through February 13, 2024. [C. Requa-LOA]

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

25. Approval of Appointment, Learning Disability Teacher Consultant (LDTC), Village School

Resolved: That the Board approve the appointment of Eileen DelleDonne, Learning Disability Teacher Consultant (LDTC), Village School, at a salary of step 6 CST, \$83,231.00, effective September 1, 2023 through June 30, 2024, pending criminal history review. [J. Carducci – Resignation]

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

26. Approval of Appointment, Special Education Teacher, Village School

Resolved: That the Board approve the appointment of Kelley Chance, Special Education Teacher, Village School, at a salary of step 5-6 (5) BA, \$65,050.00, effective September 1, 2023 through June 30, 2024, pending criminal history review. [Transfer]

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

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27. Approval of Appointment, Social Studies Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Alexander Johnson, Social Studies Teacher, Holmdel High School, at a salary of step 3-4 (4) BA, \$62,850.00, effective September 1, 2023 through June 30, 2024, pending criminal history review. [K. Evans – Resignation]

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

28. Approval of Appointment, Special Education Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Jessica Morath, Special Education Teacher, Indian Hill School, at a salary of step 1-2 (2) MA, \$70,450.00, effective September 1, 2023 through June 30, 2024. [S. Croken – Retirement]

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

29. Approval of Appointment, Temporary Leave Replacement, Special Education Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Amy Deutschmeister, Temporary Leave Replacement, Special Education Teacher, Indian Hill School, at a salary of step 1-2 (1) MA, \$70,450.00, effective September 1, 2023 through January 23, 2024. [N. Clifton – LOA]

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

30. Approval to Amend the Appointment, Special Education Teacher, Holmdel High School

Resolved: That the Board approve to amend the appointment of Ryan Parker, Special Education Teacher, Holmdel High School at a salary of step 14 MA, \$84,750.00, effective September 1, 2023 through June 30, 2024, pending criminal history review. [New][B]

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

31. Approval to Amend the Appointment, Custodian/Night Shift, Buildings and Grounds

Resolved: That the Board approve to amend the appointment of Robert Griffith Jr., Custodian/Night Shift, Buildings and Grounds, at a salary of step 2-3(3), \$53,833.28, effective July 1, 2023 through June 30, 2024, pending criminal history review and boiler license. [Replacement][B]

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

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32. Approval to Amend the Appointment, Custodian/Night Shift, Buildings and Grounds

Resolved: That the Board approve to amend the appointment of Salvatore Leonardi III, Custodian/Night Shift, Buildings and Grounds, at a salary of step 2-3(3), \$53,833.28, effective July 1, 2023 through June 30, 2024, pending criminal history review and boiler license. [D. Abrahamson - Retirement][B]

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

33. Approval of Salary Adjustments, 2023/2024 School Year

Resolved: That the Board approve salary adjustments effective 2023/2024 as follows:

Last Name	First Name	From	To
Arecchi	Christopher	14 BA+30	14 MA
Coyle	Amanda	12 BA	12 BA+60

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

34. Approval to Amend, Extended School Year (ESY) Rate, 2023/2024 School Year

Resolved: That the Board approve to amend Gina Salzman, Deaf and Hard of Hearing, at an hourly rate of \$69.87, for the Extended School Year Program.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

35. Approval of Release Leave Agreement, 2023/2024 School Year

Resolved: That the Holmdel Board of Education approves the Full-Time Release Leave Agreement with the Monmouth County Education Association and Denise King, on file in the office of the School Business Administrator, and authorizes its President and Secretary to execute the agreement on behalf of the Board upon approve of the form of same by the Board Attorney.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

36. Approval of District staff participation in a School Administration Internship

Resolved: That the Board approve the following staff member to participate in a school administration internship during the 2023/2024 school year.

Name	University Program	Type of Placement	Supervisor	Location
Kami Goldberg	Rowan University	School Administration	Amanda Lamoglia	Districtwide

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MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

• **Business Administrator’s Recommendations**

Business Administrator/Board Secretary’s Certification

Michael R. Petrizzo, School Business Administrator/Board Secretary, certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

37. Approval of Business Administrator/Board Secretary’s Financial Report – May 31, 2023

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2023 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

38. Approval of Treasurer’s Financial Report – May 31, 2023

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2023 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

39. Acceptance/Approval of 2022/2023 Extraordinary Aid

Resolved: That the Board accept/approve Extraordinary Aid in accordance with the Comprehensive Educational Improvement and Financing Act in the amount of \$1,331,723.00 for the 2022/2023 school year as on file in the Business Office.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

40. Acceptance/Approval of 2022/2023 Reimbursement of Nonpublic School Transportation Costs

Resolved: That the Board accept/approve funds from the New Jersey Department of Education, for Reimbursement of Nonpublic School Transportation Costs in accordance with N.J.S.A. 18A:39-1a, in the amount of \$52,160.00 for the 2022/2023 school year as on file in the Business Office.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

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41. Approval and Authorization of Execution of Lease Agreement with Monmouth County Improvement Authority (MCIA)

A RESOLUTION OF THE TOWNSHIP OF HOLMDEL BOARD OF EDUCATION, HOLMDEL, NEW JERSEY APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF A LEASE AGREEMENT WITH THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY TO FINANCE THE ACQUISITION OF CERTAIN CAPITAL EQUIPMENT WHICH WILL BE LEASED BY THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY TO THE TOWNSHIP OF HOLMDEL BOARD OF EDUCATION, APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF A LETTER OF REPRESENTATION IN CONNECTION WITH THE ISSUANCE AND DELIVERY OF THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY'S CAPITAL EQUIPMENT POOLED LEASE REVENUE BONDS, SERIES 2023 AND AUTHORIZING THE SCHOOL BUSINESS ADMINISTRATOR TO DO ALL OTHER THINGS DEEMED NECESSARY OR ADVISABLE IN CONNECTION WITH THE ISSUANCE, SALE AND DELIVERY OF SUCH BONDS

WHEREAS, the Township of Holmdel Board of Education (the "Board") desires to lease and permanently finance the cost of acquisition of certain capital equipment as set forth in Schedule A (the "Equipment") from The Monmouth County Improvement Authority (the "Authority"); and

WHEREAS, the Authority will provide for the financing of the cost of the acquisition of the Equipment by the issuance of its Capital Equipment Lease Revenue Bonds, Series 2023 (Holmdel Board of Education Project) in an aggregate principal amount not to exceed \$890,000 (the "Bonds") payable from rentals by the Board pursuant to a Lease and Agreement by and between the Board and the Authority; and

WHEREAS, the Township of Holmdel, New Jersey, and the County of Monmouth, New Jersey, will each unconditionally and irrevocably guaranty the punctual payment of the principal of and the interest on the Bonds; and

WHEREAS, there has been prepared and submitted to the Board forms of (a) a Lease and Agreement by and between the Board and the Authority, to be dated as of the first day of the month of the date of delivery of the Bonds (the "Agreement") attached hereto as Exhibit A; and (b) a Letter of Representation to be dated the date of delivery of the Bonds (the "Letter of Representation") attached hereto as Exhibit B;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP OF HOLMDEL BOARD OF EDUCATION AS FOLLOWS:

Section 1. That the Agreement, in the form presented to this meeting, be and the same is hereby approved, and the School Business Administrator is hereby authorized to execute the Agreement, with such additions, deletions or modifications as such officer shall approve, and to deliver the same to the Authority, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 2. That the Letter of Representation in the form presented to this meeting, be and the same is hereby approved, and the School Business Administrator is hereby authorized to execute the Letter of Representation, with such additions, deletions or modifications as such officer shall approve, and to deliver the same to the addressees designated on such Letter of Representation, such approval to be conclusively evidenced by the execution and delivery thereof.

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Section 3. That the School Business Administrator is hereby authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for the execution and delivery of the Agreement and for carrying out the sale, issuance and delivery of the Bonds, the Authority’s Capital Equipment Pooled Lease Revenue Bonds, Series 2023 and all related transitions contemplated by this resolution.

Section 4. All resolutions or proceedings, or parts thereof, in conflict with the provision of this resolution are to the extent of such conflict hereby repealed.

Section 5. This resolution shall become effective immediately.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
 Absent: Mrs. Briamonte and Mrs. Zhang

42. Approval of Renewal of Food Service Agreement – 2023/2024 School Year

Resolved: That the Board approves the renewal submitted for food service management services and that Compass Group USA, Inc., by and through its Chartwells Division, be awarded the contract for the 2023/2024 school year, in accordance with the food service renewal agreement on file in the Business Office.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
 Absent: Mrs. Briamonte and Mrs. Zhang

43. Approval and Submission of the Elementary and Secondary Education (ESEA) Grant Award for 2023/2024

Resolved: That the Board approve the submission of the Elementary and Secondary Education Act (ESEA) Grant Award Application for 2023/2024 school year and accept the funds as per below:

Title	Holmdel Township School District	Non-Public Schools	Total
Title I, Part A	\$97,460.00	\$0.00	\$97,460.00
Title II, Part A	\$27,879.00	\$12,137.00	\$40,016.00
Title III*	\$7,536.00	\$0.00	\$7,536.00
Title III Immigrant	\$3,694.00	\$0.00	\$3,694.00
Title IV	\$6,967.00	\$3,033.00	\$10,000.00
Total	\$143,536.00	\$15,170.00	\$158,706.00

*Funded by Title III Consortium Fiscal Agent

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
 Absent: Mrs. Briamonte and Mrs. Zhang

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44. Approval and Submission of the Individuals with Disabilities Education Act (IDEA) Grant Award Basic and Preschool for 2023/2024

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Grant Award/Application Part B Basic and Preschool for the 2023/2024 school year and accept the funds as per below:

Grant	Holmdel Township School District	Non-Public Schools	Total
Basic	\$662,858.00	\$175,219.00	\$838,077.00
Pre-School	\$ 33,883.00	-0-	\$ 33,883.00
Total	\$696,741.00	\$175,219.00	\$871,960.00

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
 Absent: Mrs. Briamonte and Mrs. Zhang

45. Acceptance/Approval of 2023/2024 Entitlement Funds for Nonpublic School Security Aid

Resolved: That the Board accept/approve Entitlement Funds from the New Jersey Department of Education, Division of Finance for Nonpublic School Security Aid for the 2023/2024 school year as listed below and on file in the Business Office:

New School of Monmouth County	\$ 4,510.00
St. Benedict School	\$ 78,720.00
St. John Vianney High School	<u>\$174,045.00</u>
Total	\$257,275.00

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
 Absent: Mrs. Briamonte and Mrs. Zhang

46. Acceptance/Approval of 2023/2024 Entitlement Funds for Nonpublic School Nursing Aid

Resolved: That the Board accept/approve Entitlement Funds from the New Jersey Department of Education, Division of Finance for Nonpublic School Nursing Aid for the 2023/2024 school year as listed below and on file in the Business Office:

New School of Monmouth County	\$ 2,640.00
St. Benedict School	\$ 46,080.00
St. John Vianney High School	<u>\$101,880.00</u>
Total	\$150,600.00

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
 Absent: Mrs. Briamonte and Mrs. Zhang

47. Acceptance/Approval of 2023/2024 Entitlement Funds for Nonpublic School Technology Aid

Resolved: That the Board accept/approve Entitlement Funds from the New Jersey Department of Education, Division of Finance for Nonpublic School Technology Aid for the 2023/2024 school year as listed below and on file in the Business Office:

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New School of Monmouth County	\$ 1,078.00
St. Benedict School	\$ 18,816.00
St. John Vianney High School	<u>\$ 41,062.00</u>
Total	\$ 60,956.00

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

48. Acceptance/Approval of 2023/2024 Entitlement Funds for Nonpublic School Textbook Aid

Resolved: That the Board accept/approve Entitlement Funds from the New Jersey Department of Education, Division of Finance for Nonpublic School Textbook Aid for the 2023/2024 school year as listed below and on file in the Business Office:

New School of Monmouth County	\$ 1,272.00
St. Benedict School	\$ 22,199.00
St. John Vianney High School	<u>\$ 48,445.00</u>
Total	\$ 71,916.00

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

49. Authorization of Submission of Application for Change of Use of Educational Space

Resolved: That the Holmdel Township Board of Education hereby authorizes submission of Applications for Change of Use of Educational Space to the Monmouth County Executive Superintendent of Schools for approval of a partial conversion of the Village School Library (2-3) into two classrooms.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

50. Acceptance of Non-Monetary Donation from the Holmdel Youth Activities Association (HYAA)

Resolved: That the Board accept, with gratitude, a non-monetary donation from the Holmdel Youth Activities Association (HYAA), of a volleyball system for the Satz gym, at an estimated cost not to exceed \$6,063.00.

MOTION: Mrs. Tuccillo SECOND: Mr. Buckley VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

51. Approval of Professional Service Agreement ESS Northeast, LLC

WHEREAS, ESS Northeast, LLC is an educational staffing firm that specializes in full-service management of substitute teachers and paraprofessionals for public schools;

WHEREAS, ESS Northeast, LLC provides services that will eliminate the administrative responsibilities relating to the provision of substitute teachers, including recruiting, credentialing, hiring, training, scheduling and day-to-day management of the substitute teacher workforce;

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WHEREAS, the Board, based upon the recommendation of its administration, has determined that it will be in the best interest of the school district to enter into a professional services contract for the 2023-2024 School Year and that the award of a contract hereunder will provide high quality substitute teachers services at a fair and competitive price; and

NOW, THEREFORE, BE IT RESOLVED, that the Holmdel Township Board of Education hereby approves a professional services agreement for substitute teacher services between the Board and ESS Northeast, LLC for the Term September 1, 2023 through June 30, 2024, at a per diem rate in accordance with the District's sub rates for the specific position and a professional service fee of 29 percent.

FURTHER RESOLVED, that the School Business Administrator/Board Secretary is hereby authorized to execute said agreement, a copy of which will remain on file in the Business Office.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

52. Approval of Bills Payment – July 26, 2023

Resolved: That the Board approve payment of the July 26, 2023 regular bills list in the amount of \$788,305.12 and as certified and approved.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

53. Approval of Settlement

Resolved: That the Board of Education approves the grievance settlement agreement with the Holmdel Township Education Association pertaining to the salary calculation for Employee #6298, and authorizes its President to execute same upon approval of the form of the agreement by the Board Attorney.

MOTION: Mrs. Tuccillo SECOND: Mr. Mann VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

54. Approval of Appointment, Interim Principal, W.R. Satz School

Resolved: That the Board approve the appointment of Dr. Paul Christopher, Interim Principal, W.R. Satz School, at a per diem rate of \$580.00, effective August 1, 2023 through June 30, 2024, pending criminal history review.

MOTION: Mrs. Tuccillo SECOND: Mr. Buckley VOTE: 7-0
Absent: Mrs. Briamonte and Mrs. Zhang

O. Old Business

- Dr. Cascone referenced the topic of a Board Retreat and, based on feedback received, he recommended utilizing the August COW Meeting as an opportunity to have an item under new business which would be goal setting for the 2023/2024 school year. There was a brief discussion amongst the Board and everyone was in agreement.

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P. New Business

- Mr. Wall requested that a salary survey/analysis be completed and provided to the Board for review and discussion at the next meeting.

Q. Questions or Comments from the Public - None

R. Executive Session (if required) - None

S. Adjournment

Board President Reddy called for a motion to adjourn the meeting. Mrs. Tuccillo motioned, Dr. Collur seconded and by a unanimous voice vote, the meeting adjourned at 9:12 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary

8505 LOCAL WELLNESS POLICY/NUTRIENT STANDARDS FOR
MEALS AND OTHER FOODS

The Board of Education recognizes child and adolescent obesity has become a major health concern in the United States. The Healthy, Hunger Free Kids Act of 2010 (HHFKA), funds child nutrition programs and establishes required nutrition standards for school lunch and breakfast programs. In accordance with the requirements of the HHFKA each school in the district shall implement this Wellness Policy that includes goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness.

The Principal or a School Wellness Policy Coordinator designated by the Principal will be responsible to ensure the school complies with the requirements in this Policy. The Superintendent of Schools will designate a District Wellness Policy Coordinator who will have the authority and responsibility to ensure each school in the district complies with the requirements outlined in this Policy.

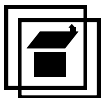
A. Wellness Policy Goals

The goals as outlined below shall apply to each school in the district.

1. Goals for Nutrition Promotion – The following activities will be coordinated in each school in the district:
 - a. Age-appropriate posters will be posted on the walls where food and beverages are served to students highlighting and encouraging the value of good nutrition.
 - b. The school lunch program will have promotional days during the school year where at least one new nutritional alternative menu item will be featured as part of the menu pattern meal component. The food service staff members will promote this nutritional alternative during meal service with posters, flyers, and/or hand-outs regarding the nutritional menu item alternative.



- c. The Principal or **School Wellness Policy Coordinator** ~~designee~~ will encourage food products that meet the nutrition standards of the HHFKA when used as an incentive or reward for student accomplishments, club or activity achievements, and/or success in competitions within the school.
 - d. Food service staff, in consultation with the Principal or **School Wellness Policy Coordinator** ~~designee~~, will coordinate obtaining student input on menu planning that will include taste testing of new nutritional food, satisfaction surveys, and other activities that will promote nutrition awareness.
 - e. Food service staff will place the healthier food items in the service line where students are more likely to choose them.
 - f. Parents will be provided the nutritional standards of the HHFKA and encourage parents to pack lunches and snacks that meet the HHFKA nutritional standards.
2. Goals for Nutrition Education – The following activities will be coordinated in each school in the district:
- a. The Principal or **School Wellness Policy Coordinator** will ensure each student receives at least one presentation per school year that promotes good nutrition and nutrition education. These presentations may be provided through classroom visits from school staff members trained in nutrition, school-wide or group assembly programs, during health/physical education classes during the school year, or any other presentation manner. This requirement may be provided as part of nutrition education provided to students as part of the district’s curriculum.
 - b. The Principal or ~~designee~~ **School Wellness Policy Coordinator** will post the nutritional guidelines of the HHFKA in the area of the school building where food and beverages are served.
 - c. The school lunch menu will include nutritional information, activities, recipes, and/or any other information that encourages the



selection of healthy food items **and for students to make informed choices about nutrition, health, and physical activity.**

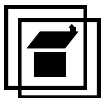
3. Goals for Physical Activity

[This section (3.a.) shall be included for districts with elementary schools.

a. The following activities will be coordinated in each elementary school in the district:

- (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
- (2) The Principal or designee will ensure there is age-appropriate equipment and supplies available during recess time for students to participate in physical activities.
- (3) Students will be encouraged by school staff members supervising student recess time to participate in some type of physical activity, which may include, but not be limited to: walking; playing games that require physical activity, such as kick ball, volleyball, baseball, basketball, etc.; rope jumping; and/or using playground equipment.
- (4) The Principal will encourage classroom teachers to incorporate brief, physical activity breaks into the school day to establish an environment that promotes regular physical activity throughout the school day.
- (5) The Principal or designee will coordinate special events that highlight physical activity, which may include field days, walk-a-thons, and activity tournaments or competitions. The Principal or designee may involve parents, community members, and students in the planning of these events.]

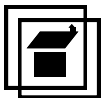
[This section (3.b.) shall be included for districts with middle schools.



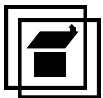
- b. The following activities will be coordinated in each middle school in the district:
- (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
 - (2) The Board of Education may offer middle school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.
 - (3) The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.]

[This section (3.c.) shall be included for districts with high schools.

- c. The following activities will be coordinated in each high school in the district:
- (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
 - (2) The Board of Education will offer high school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.
 - (3) The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.]



4. Goals for Other School-Based Activities - The following activities will be coordinated ~~in each school~~ in the district:
 - a. ~~Each school in~~ The district will establish a **District** Wellness Committee (**DWC**). **The DWC will:**
 - (1) **Be comprised of a the Principal or designee, at least one health/physical education teacher, a school nurse, at least two parents, at least two students, and at least one food service staff member representing all school levels in the district, and the District Wellness Policy Coordinator; and**
 - (2) **Meet at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation, and periodic review and update of the district-wide Wellness Policy.**
 - b. The Principal or ~~designee~~ **School Wellness Policy Coordinator** will coordinate information being disseminated to students and parents promoting the school lunch program, nutrition, and nutrition education.
 - c. The school district will celebrate a School Wellness Week, as determined by the Superintendent of Schools, where schools will have special activities throughout the week to promote nutrition and physical activity. These special activities will be planned and coordinated by each school's **Principal and/or School Wellness Policy Coordinator Committee**.
 - d. The Principal **and/or School Wellness Policy Coordinator** will encourage fund-raising activities that promote physical activity such as walk-a-thons, teacher-student activity competitions, family activity nights, and school dances.
5. Annual School Progress Report



Local Wellness Policy/Nutrient Standards for
Meals and Other Foods (M)

- a. The goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness shall be evaluated annually by the Principal or designee of each school and the ~~school's~~ **School Wellness Policy Coordinator Committee** in an Annual School Progress Report provided to the Superintendent of Schools before **May 1** ~~June 30~~.
 - b. The Annual School Progress Report shall present the extent to which each school is in compliance with this Policy, the progress made in attaining the goals of this Policy, any recommended changes to this Policy, and an action plan for the following school year to achieve the school's annual goals and objectives.
6. Annual District Summary Progress Report
- a. Upon receiving the Annual School Progress Report from each school, the ~~Superintendent or designee~~ **District Wellness Policy Coordinator** will compile an Annual District Summary Progress Report to be presented to the **Superintendent and** Board of Education at a public meeting before **May 30** ~~the beginning~~ of the **current** school year. The public will be provided an opportunity to review and comment on the Annual District Summary Progress Report at the Board meeting.
 - b. Revisions to this Policy will be recommended by the Superintendent or designee to be approved by the Board of Education before September 30 of each school year.
7. Additional Wellness Policy Goals
- a. Nothing in this Policy shall prevent an individual school in the district from developing and implementing additional activities, approved by the Superintendent or designee, to those required in this Policy.
- B. Nutrition Guidelines for All Foods and Beverages
1. The Board of Education requires each school in the district to comply with the Federal school meal nutrition standards and the ~~S~~smart ~~S~~nacks in accordance with the requirements HHFKA. The nutritional standards shall apply to all foods and beverages sold in each school in the district as



part of the menu pattern meal, a la carte, in school stores, snack bars, or vending machines. The ~~food~~ requirements for any food **or beverages** sold in schools must meet a range of calorie and nutrient requirements as outlined in the HHFKA **and a smart snack calculator shall be on file in each school for each product sold.**

2. The school district will comply with the HHFKA beverage requirements and beverage portion requirements for **each appropriate grade level elementary, middle, and secondary schools**. Each school will make potable water available to children at no charge in the place where breakfast, lunch, and afterschool snacks are served during meal service.
3. On-campus fundraisers involving food or beverage items must meet the Smart Snack standards of the HHFKA. The nutrition standards of the HHFKA do not apply to non-school hours, weekends, and off-campus fundraising events. The United States Department of Agriculture defines school day as starting from midnight to thirty minutes after the end of the school day. Fundraisers involving the sale of food or beverages must be **pre-approved by** ~~submitted to~~ the Principal **or designee and the or designee District Wellness Policy Coordinator** ~~for approval.~~

[Option

4. **The Board of Education will permit food in the school that is not sold to students to be brought into school by parents, students, or staff members for classroom activities, parties, or snacks, or other food provided to students as an incentive. Any occasion where food is brought into the school for such purposes must be approved by the Principal or designee, who will ensure safeguards are in place to protect students who may have a food or related allergy.]**

C. District Coordinator

~~The Superintendent or designee shall be the school district official responsible to ensure each school in the district complies with the requirements as outlined in this Policy.~~

1. **The District Wellness Policy Coordinator shall be available to consult with school-based administrators, staff members, and the School Wellness Policy Coordinator(s) on the district's Wellness Policy.**



2. **The District Wellness Policy Coordinator shall also be responsible to ensure parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board of Education, school administrators, and the general public are permitted to participate in the development, implementation, review, and update of this Wellness Policy.**

3. **The District Wellness Policy Coordinator shall be responsible to inform and update the public (including parents, students, and others in the community) about the content, implementation, updates and implementation status of the district's Wellness Policy through the district's website, school publications, and/or other school communications made available to the public.**
 - a. **The information and update shall provide as much information as possible about the school nutrition environment, including a summary of the events and activities related to the Wellness Policy implementation in the school district.**

D. Wellness Policy Assessment

1. **The District Wellness Policy Coordinator will prepare an assessment of the district's Wellness Policy in accordance with the requirements of the United States and New Jersey Departments of Agriculture on the extent to which the school(s) in the district are in compliance with the district's Wellness Policy, the extent to which the district's Wellness Policy compares to model school wellness policies, and a description of the progress made in attaining the goals outlined in the district's Wellness Policy.**

2. **The District Wellness Policy Coordinator will present this assessment to the Board of Education at a public Board meeting, make such assessment available to the public, and recommend any updates to the Policy accordingly.**

E. Records

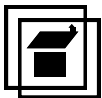


1. **The District Wellness Policy Coordinator shall ensure records are maintained to document compliance with the requirements of the District Wellness Policy. Such records will include, but not be limited to:**
 - a. **The Board-approved Wellness Policy;**
 - b. **Documentation demonstrating the Policy has been made available to the public;**
 - c. **Documentation of the efforts made in the school district to review and update the Policy;**
 - d. **Documentation demonstrating compliance with the annual public notification requirements;**
 - e. **Documentation demonstrating the most recent assessment on Policy implementation; and**
 - f. **Documentation demonstrating the most recent assessment on the implementation of the School Wellness Policy has been made available to the public.**

FD. Publication/Dissemination

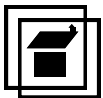
This Policy **and Assessment** will be made available to staff members, students, and parents by being posted on the school district and/or school websites.

The Healthy, Hunger-Free Kids Act of 2010



POLICY

Adopted:



POLICY GUIDE

STUDENTS
5200/page 1 of 2
Attendance
Dec 22
M

5200 ATTENDANCE

In accordance with the provisions of N.J.S.A. 18A:38-25, every parent, ~~guardian~~, or other person having control and custody of a child between the ages of six and sixteen shall cause the child to regularly attend school. The Board of Education requires students enrolled in the school district attend school regularly in accordance with the laws of the State.

For the purpose of this Policy and Regulation 5200, “parent” means the natural parent(s), adoptive parent(s), legal guardian(s), resource family parent(s), or surrogate parent(s) of a student. When parents are separated or divorced, “parent” means the person or agency who has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided parental rights have not been terminated by a court of appropriate jurisdiction.

Notwithstanding the requirement of reporting student absences in the school register for State and Federal reporting purposes, “excused” and “unexcused” student absences, for the purpose of expectations and consequences regarding truancy, student conduct, promotion, **retention**, and the award of course credit is a ~~local~~ Board decision outlined in N.J.A.C. 6A:16-7.6 and Policy and Regulation 5200. In accordance with the provisions of N.J.A.C. 6A:16-7.6 and for the purposes of Policy and Regulation 5200, a student’s absence from school will either be excused or unexcused. Unexcused absences will count toward truancy.

A parent or adult student shall provide advance notice to the school prior to the student being absent from school. In accordance with N.J.S.A. 18A:36-25.6, if a student is determined to be absent from school without valid excuse, and if the reason for the student’s absence is unknown to school personnel, the Principal or designee shall immediately attempt to contact the student’s parent to notify the parent of the absence and determine the reason for the absence.

Students that are absent from school for any reason are responsible for the completion of assignments missed because of their absence. In accordance with N.J.S.A. 18A:36-14, a student who is absent from school for observing a religious holiday shall not be deprived of any award, eligibility, or opportunity to compete



POLICY GUIDE

STUDENTS
5200/page 2 of 2
Attendance

for any award, or deprived of the right to take an alternate test or examination that was missed because of the absence provided there is a written excuse of such absence signed by the parent.

Prolonged or repeated absences, excused or unexcused, from school or from class, deprive students of the educational and classroom experiences deemed essential to learning and may result in retention at grade level

[For districts with secondary school(s)]

or loss of credit or removal from a course that would count toward the high school diploma in accordance with policies of this Board.]

Students shall be subjected to the school district's response for unexcused absences that count toward truancy during the school year as outlined in N.J.A.C. 6A:16-7.6(a)4. and Regulation 5200.

Unexcused absences from school or from classes within the school day may subject a student to consequences that may include the denial of a student's participation in co-curricular activities and/or athletic competition. Repeated absences from school interfere with efforts of the Board and its staff in the maintenance of good order and the continuity of classroom instruction and such absences may result in the removal of the student from a class or course of study.

The Superintendent shall calculate and monitor the average daily attendance rate for the district and for each school in the district. Whenever the average daily attendance rate does not meet the New Jersey Department of Education requirements the Superintendent or designee shall develop a district improvement plan to improve student attendance pursuant to N.J.A.C. 6A:30-5.2.

N.J.S.A. 18A:36-14; 18A:36-25.6; 18A:38-25; **18A:38-25.1;**
18A:38-25.2; 18A:38-26

N.J.S.A. 34:2-21.1 et seq.

N.J.A.C. 6A:16-7.6; 6A:30-5.2; **6A:32-8; 6A:32-13** ~~6A:32-8.3~~

Adopted:



					July 26, 2023	Motion #8
	Date	Name	Location	Professional Development Activities/ Meetings	City, State	Cost/Fees
a.	10/10-13/2023	Arciero, J	HHS	2023 NJPSA / FEA / NJASCD Fall Conference	Atlantic City, NJ	\$680.00
b.	10/30-31/2023	Bayers, N	W.R. Satz	AENJ 2023 Fall Conference	New Brunswick, NJ	\$200.00
c.	10/12-13/2023	Howard, A	District	2023 NJPSA / FEA / NJASCD Fall Conference	Atlantic City, NJ	\$347.00
d.	10/12-13/2023	Irwin, J	District	2023 NJPSA / FEA / NJASCD Fall Conference	Atlantic City, NJ	\$427.60
e.	10/30-11/1/2023	Montana, J	HHS	AENJ 2023 Fall Conference	New Brunswick, NJ	\$225.00
f.	8/1/2023	Stern, Jacqueline	Indian Hill/Village	Orton Gillingham Online Academy	Virtual	\$595.00



HOLMDEL TOWNSHIP PUBLIC SCHOOLS

July 26, 2023
Minutes

Motion #10a did not pass.

*Adoption of Textbooks/Supplemental Resources
for Instruction - Grades K-12 - Glencoe Health*



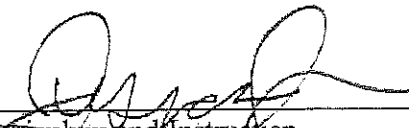
HOLMDEL TOWNSHIP PUBLIC SCHOOLS
"A COMMITMENT TO EXCELLENCE"

REQUEST FOR APPROVAL OF TEXTBOOK/EBOOKS

Title:	Glencoe Health
Author(s):	Mary H. Bronson, Ph.D.
Publisher:	McGraw-Hill Education
Copyright Date:	2022
Vendor Number/ISBN:	978-1-26-418041-7/978-1-226-432035-6
Cost per unit (textbook):	NA
Cost per unit (e-book) and details:	\$107.82 (Satz/High School)
Cost per online license and frequency for renewal:	3 year subscription
Additional costs to consider:	NA
Course:	Grades 6-12 Health
School:	Satz/High School
Estimated Number Needed:	460

This section will be completed by the Director of Curriculum and Instruction.

Comments:



Director of Curriculum and Instruction

Date: 6/19/2023



Superintendent of Schools

Date: 6/19/23

TARGET POPULATION(S): PLEASE INDICATE GRADE LEVELS

GRADE LEVEL(S): 9 and 11

SUBJECT AREA: Health

- | | |
|---|---|
| <input type="checkbox"/> Social Sciences | <input type="checkbox"/> Pupil Services |
| <input type="checkbox"/> Business/Engineering/Media/Tech | <input type="checkbox"/> Science |
| <input type="checkbox"/> Guidance | <input type="checkbox"/> Special Services |
| <input checked="" type="checkbox"/> Health/Physical Education | <input type="checkbox"/> Visual and Performing Arts |
| <input type="checkbox"/> Language Arts Literacy | <input type="checkbox"/> World Language |
| <input type="checkbox"/> Mathematics | |

TYPE OF MATERIAL

1. List other materials examined prior to this request?
Please list (use additional pages if needed.)

Author	Title	Publisher	Copyright	Cost
Catharine Sanderson	Comprehensive Health Skills	G-W	2021	\$122

2. Is this material for a new course?

Yes No If no, please answer the following:

3. What textbook, workbook or other instructional materials did you use last year?

Author/Ebook Company	Title	Publisher	Copyright
Prentice Hall	Health Skills For Wellness	Prentice-Hall	2001

4. Is this requested material meant to take the place of the item listed in question 3?

Why or why not? Yes, this will replace the previous textbook.

5. Approximately what percentage of this requested material conforms to District Curriculum and New Jersey Student Learning Standards where it is used as the course outline?

100% 75% 50% Less than 50%

Comments: This book aligns with both the NJSLS-CHPE and NHES standards.

6. Do you feel this material can be used for the next 5 years? Yes No

Comments:

7. Is this a new book or a revised edition of a previous publication?

New Book Revised Book

8. BIAS

Materials which stereotype sex roles, show bias toward age, racial, ethnic, or religious groups, and/or impose artificial hierarchies of social values on occupational categories (occupational bias) should be avoided.

- 8.1 Is bias present in the material? (Check all items)

Yes	No		Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Occupational Bias	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Racial Bias
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sex-Role Stereotyping	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ethnic Bias
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sex Discrimination	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Religious Bias
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Age Bias	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Disability Bias

- 8.2 Is the material sufficiently free of bias to justify its use in the classroom? (check one)

Yes No

9. Accuracy

Materials which provide inaccurate or misleading information have little utility in the total teaching-learning process.

9.1 To what extent is the content objective and accurate?

1 2 3 4 5

Distorted or incorrect Realistic, impartial and correct

9.2 To what extent is the content timely and up-to-date?

1 2 3 4 5

Outdated information, ideas and illustrations Current in information, ideas and illustrations

9.3 To what extent is the content clear and complete?

1 2 3 4 5

Vague and Inconclusive Sufficiently detailed to prevent misinterpretation

15

TOTAL SCORE FOR 9.0 ACCURACY

9.4 For elementary science, social studies, and math:

List expert(s) who have examined material and found it accurate. Possible sources for review are secondary school teachers in subject area, college professors, members of community with expertise in respective areas. Consult Director of Curriculum and Instruction, if needed.

List at least one:

Name	Address	Phone Number

10 APPROPRIATENESS

Appropriateness of materials should be judged in relation to the target population and the total subject matter area.

10.1 To what extent are the language and/or visuals appropriate to the target population?

1 2 3 4 5

Stilted: antiquated language used; trite or too complex Fluent and easy to understand; appropriate to maturity level of learner

10.2 To what extent is the content appropriate to the target population?

1 2 3 4 5
Lacking in challenge or too difficult to comprehend Challenging but not beyond the ability of the learner

10.3 To what extent is the content relevant to the total subject matter area?

1 2 3 4 5
Unnecessary; emphasizes and unimportant aspect of the subject Important and necessary to the subject matter area

10.4 To what extent does the content enhance knowledge of careers/daily application in the particular disciplines?

1 2 3 4 5
No career reference/daily application Frequent references to career opportunities and/or daily applications of the content knowledge

20

TOTAL SCORE FOR 10.0 APPROPRIATENESS

11 VERBAL AND VISUAL FLUENCY

Instructional materials should make learning easier by presenting the subject matter in a simple and attractive way.

11.1 To what extent is the material appealing to the learner?

1 2 3 4 5
Unattractive; cluttered; poor in design Attractive; simple; effective in design

11.2 To what extent is the organization of the material easy to follow?

1 2 3 4 5
Too many ideas treated inadequately; distracting or extraneous parts Ideas developed adequately in a logical manner; clear general theme

11.3 To what extent is the material interesting and stimulating?

1 2 3 4 5
Treats too few ideas in a redundant manner; dull and boring Contributes to the development of critical thought and creativity

20

5

TOTAL SCORE FOR 11.0 VERBAL AND VISUAL FLUENCY

12. USEFULNESS AND VERSATILITY

Instructional materials should be useful in a variety of situations and adaptable to varied needs of students

12.1 To what extent can the material be used with learners having varying needs?

1 2 3 4 5

Suitable for a limited group of learners Appropriate to target group with varying level of maturity, economic backgrounds and learning styles

12.2 To what extent can the material be used in a variety of classroom organization patterns?

1 2 3 4 5

No provisions for adaptability; useful in only one type of situation High level of adaptability; suitable for varying classroom formats

12.3 To what extent is cost and packaging of the material consistent with the degree of usability?

1 2 3 4 5

Poorly constructed or packaged; more costly than is justified by probable use Durably packaged; easy to handle and store; available at a cost commensurate with value

TOTAL SCORE FOR 12.0 USEFULNESS AND VERSATILITY

13.0 SUMMARY PROFILE

Base Points	Maximum Points Possible	Score of Task
Accuracy	15	15
Appropriateness	20	20
Verbal & Visual Fluency	15	15
Usefulness & Versatility	15	15
	Total	65

14.0 READABILITY GRADE LEVEL

Approximate Grade Level	At Grade Level
-------------------------	----------------

Readability Index	
Readability Index done by	<i>MM CL</i>

COMMENTS:

14.1 CLASSROOM USE

Has/have any teacher(s) used this material?

Yes No

14.2 If the answer to 14.1 is "Yes." List names of teacher(s) who have used this material.

Name	School	Grade

Teacher evaluation of (those listed in 14.2) material for which approval is requested:

14.3 Are there other discipline areas or target populations for whom this material might be appropriate? (List) N/A

REQUEST FOR APPROVAL

15.0 This material is recommended for use in which course(s) and school(s)? This book is applicable for grades 6-12 Health.

15.1 Elementary Level – all teachers at the grade level(s) for which material is requested must participate in the evaluation process and sign this request form. The principal's signature signifying approval must also be entered.

15.2 Middle and High Schools – all teachers who will teach the course in which the requested material(s) will be used must participate in the evaluation process and sign this form.

Signatures of those completing this evaluation and request including Teachers, Supervisor, Director of Special Education and the Principal.

Position	Printed Name	Signature
Teacher	Megan Vinciguerra	<i>Megan Vinciguerra</i>
Teacher	Michael Oxley	<i>Michael Oxley</i>
Teacher		
Teacher		
Teacher		
Teacher		
Teacher		
Supervisor	Michael Casale	<i>Michael Casale</i>
Director of S.E.	Amanda Lamoglia	<i>Amanda Lamoglia</i>
Principal	Matthew Kukoda	<i>Matthew Kukoda</i>



HOLMDEL TOWNSHIP PUBLIC SCHOOLS

"A COMMITMENT TO EXCELLENCE"

REQUEST FOR APPROVAL OF TEXTBOOK/EBOOKS

Title:	HMH Social Studies: Ancient Civilizations Student Edition 2019
Author(s):	Houghlin Mifflin Harcourt
Publisher:	Houghlin Mifflin Harcourt
Copyright Date:	2019
Vendor Number/ISBN:	9780544669215
Cost per unit (textbook):	\$47.50 (print & digital textbook)
Cost per unit (e-book) and details:	
Cost per online license and frequency for renewal:	1-year digital renewal
Additional costs to consider:	
Course:	Grade 6 Social Studies
School:	Indian Hill Elementary
Estimated Number Needed:	60 print plus digital book per student (220)

This section will be completed by the Director of Curriculum and Instruction.

Comments:


Director of Curriculum and Instruction

Date:

7/12/23


Date:

7/13/2023

TARGET POPULATION(S): PLEASE INDICATE GRADE LEVELS

GRADE LEVEL(S): _____

SUBJECT AREA:

Social Science

Business/Engineering/Media/Tech

Guidance

Health/Physical Education

Language Arts Literacy

Mathematics

Pupil Services

Science

Special Services

Visual and Performing Arts

World Language

TYPE OF MATERIAL

1. List other materials examined prior to this request?
Please list (use additional pages if needed.)

Author	Title	Publisher	Copyright	Cost
N/A				

2. Is this material for a new course?

Yes

No

If no, please answer the following:

3. What textbook, workbook or other instructional materials did you use last year?

Author/Ebook Company	Title	Publisher	Copyright
Holt-McDougal	World History - Ancient Civilization	Holt-McDougal	2012

4. Is this requested material meant to take the place of the item listed in question 3?
Why or why not? Yes
5. Approximately what percentage of this requested material conforms to District Curriculum and New Jersey Student Learning Standards where it is used as the course outline?

100% 75% 50% Less than 50%

Comments:

6. Do you feel this material can be used for the next 5 years? Yes No

Comments:

7. Is this a new book or a revised edition of a previous publication?

New Book Revised Book

8. **BIAS**

Materials which stereotype sex roles, show bias toward age, racial, ethnic, or religious groups, and/or impose artificial hierarchies of social values on occupational categories (occupational bias) should be avoided.

- 8.1 Is bias present in the material? (Check all items)

Yes	No		Yes	No	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Occupational Bias	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Racial Bias
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sex-Role Stereotyping	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ethnic Bias
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Sex Discrimination	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Religious Bias
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Age Bias	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Disability Bias

- 8.2 Is the material sufficiently free of bias to justify its use in the classroom? (check one)

Yes No

9. **Accuracy**

1	2	3	4	5
Stilted; antiquated language used; trite or too complex			Fluent and easy to understand; appropriate to maturity level of learner	

10.2 To what extent is the content appropriate to the target population?

1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input checked="" type="checkbox"/>
Lacking in challenge or too difficult to comprehend						Challenging but not beyond the ability of the learner			

10.3 To what extent is the content relevant to the total subject matter area?

1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input checked="" type="checkbox"/>
Unnecessary; emphasizes and unimportant aspect of the subject						Important and necessary to the subject matter area			

10.4 To what extent does the content enhance knowledge of careers/daily application in the particular disciplines?

1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input checked="" type="checkbox"/>
No career reference/ daily application						Frequent references to career opportunities and/or daily applications of the content knowledge			

19 **TOTAL SCORE FOR 10.0 APPROPRIATENESS**

11 VERBAL AND VISUAL FLUENCY

Instructional materials should make learning easier by presenting the subject matter in a simple and attractive way.

11.1 To what extent is the material appealing to the learner?

1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input checked="" type="checkbox"/>	5	<input type="checkbox"/>
Unattractive; cluttered; poor in design						Attractive; simple; effective in design			

11.2 To what extent is the organization of the material easy to follow?

1	<input type="checkbox"/>	2	<input type="checkbox"/>	3	<input type="checkbox"/>	4	<input type="checkbox"/>	5	<input checked="" type="checkbox"/>
Too many ideas treated inadequately; distracting or extraneous parts						Ideas developed adequately in a logical manner; clear general theme			

11.3 To what extent is the material interesting and stimulating?

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------	-------------------------------------

1 2 3 4 5
Treats too few ideas in a redundant manner; dull and boring Contributes to the development of critical thought and creativity

 TOTAL SCORE FOR 11.0 VERBAL AND VISUAL FLUENCY

12. **USEFULNESS AND VERSATILITY**

Instructional materials should be useful in a variety of situations and adaptable to varied needs of students

12.1 To what extent can the material be used with learners having varying needs?

1 2 3 4 5
Suitable for a limited group of learners Appropriate to target group with varying level of maturity, economic backgrounds and learning styles

12.2 To what extent can the material be used in a variety of classroom organization patterns?

1 2 3 4 5
No provisions for adaptability; useful in only one type of situation High level of adaptability; suitable for varying classroom formats

12.3 To what extent is cost and packaging of the material consistent with the degree of usability?

1 2 3 4 5
Poorly constructed or packaged; more costly than is justified by probable use Durably packaged; easy to handle and store; available at a cost commensurate with value

 TOTAL SCORE FOR 12.0 USEFULNESS AND VERSATILITY

13.0 **SUMMARY PROFILE**

Base Points	Maximum Points Possible	Score of Task
Accuracy	15	15
Appropriateness	20	19
Verbal & Visual Fluency	15	14
Usefulness & Versatility	15	15
	Total	63

14.0 **READABILITY GRADE LEVEL**

Approximate Grade Level	Grades 6-8
Readability Index	Flesch-Kincaid Grade Level: 7.4
Readability Index done by	Tina Monteleone

COMMENTS:

14.1 CLASSROOM USE

Has/have any teacher(s) used this material?

Yes No

14.2 If the answer to 14.1 is "Yes." List names of teacher(s) who have used this material.

Name	School	Grade
Kevin Dillon	Indian Hill Elementary	6

Teacher evaluation of (those listed in 14.2) material for which approval is requested: No

14.3 Are there other discipline areas or target populations for whom this material might be appropriate? Not at this time

REQUEST FOR APPROVAL

15.0 This material is recommended for use in which course(s) and school(s)? Indian Hill School Grade 6

15.1 Elementary Level – all teachers at the grade level(s) for which material is requested must participate in the evaluation process and sign this request form. The principal's signature signifying approval must also be entered.

15.2 Middle and High Schools – all teachers who will teach the course in which the requested material(s) will be used must participate in the evaluation process and sign this form.

Signatures of those completing this evaluation and request including Teachers, Supervisor, Director of Special Education and the Principal.

Position	Printed Name	Signature
Teacher	Kevin Dillon	<i>Kevin Dillon</i>
Teacher		
Teacher		
Teacher		
Teacher		
Teacher		
Teacher		
Supervisor	Tina Monteleone	<i>Tina Monteleone</i>
Director of S.E.	Amanda Lamoglia	<i>Amanda Lamoglia</i>
Principal	Lisa Vitale	<i>Lisa Vitale</i>

Motion#13

SID	SERVICES	CLASSIFICATION	START DATE	END DATE	COST PER HOUR
2304489466	Home Instruction	ED	7/6/2023	8/30/2023	\$60
4828698077	Home Instruction	n/a	5/22/2023	6/30/2023	\$60
2182862305	Hospital Instruction	ED	5/30/2023	6/20/2023	\$57.25
9783149779	Home Instruction	n/a	5/13/2023	6/23/2023	\$60

Student Placement for the 2023/2024 School Year

SID	Placement	Classification	Start Date	Cost
1603809758	Harbor School	TBI	7/5/2023	\$77,183.40
8769589305	Harbor School	MD	7/5/2023	\$118,454.70
8259231407	Rumson-Fair Haven High School	Aut	7/5/2023	\$77,632.00
9154564759	Search Day Program	Aut	7/5/2023	\$133,916.20
1632110761	Collier	ED	7/5/2023	\$76,650.00
1156414518	Collier	Aut	9/6/2023	\$65,700.00
5357415597	Collier	OHI	7/5/2023	\$76,650.00
4910245864	Center for Lifelong Learning	Aut	6/26/2023	\$68,620.00
3386220152	Thorne Middle School	Aut	9/5/2023	\$39,515.00
6872373956	Cambridge School	OHI	7/5/2023	\$84,985.00
1479038796	Schroth School	MD	7/6/2023	\$70,133.50



HOLMDEL TOWNSHIP PUBLIC SCHOOLS

July 26, 2023
Minutes

Motion #23 was Tabled.

*Approval of Salary, Non-Affiliated Administrators
and Staff, 2023/2024 School Year*

Non-Affiliated Administrators and Staff Salary 23-24

Motion #23 - July 26, 2023 Agenda

	Last Name	First Name	Location	Job Title	Total Calculated 23- 24 Salary
a.	Acquaviva	Marsha	Central Office	Bookkeeper	\$81,935.00
b.	Buzzerio	Giovanna	Central Office	Administrative Assistant to Superintendent, Special Projects	\$78,733.00
c.	Carducci	Lara	Village School	Director of Community Program & Student Transportation	\$121,339.00
d.	Chudzik	Christopher	Buildings & Grounds	Electrician	\$99,009.00
e.	DeWysockie	Jessica	Central Office	Assistant Business Administrator	\$128,814.00
f.	Gattini	Anthony	W.R. Satz School	Director of Technology	\$165,181.00
g.	Howard	Arthur	Central Office	Assistant Superintendent, Operations and Academics	\$185,760.00
h.	Irwin	Jessica	Central Office	Director of Curriculum & Instruction	\$139,500.00
i.	Jaume	Elena	Central Office	Human Resources Manager	\$117,000.00
j.	Lagana	Tara	Holmdel High School	Confidential Administrative Assistant, Special Services	\$63,315.00
k.	Lamoglia	Amanda	Holmdel High School	Director of Special Services	\$159,754.00
l.	Lelivelt	Steven	Holmdel High School	Network Engineer	\$117,898.00
m.	Machado	Carlos	Village School	Assistant Network Engineer	\$88,752.00
n.	Manney	Janis	Central Office	Purchasing Coordinator	\$73,614.00
o.	Meiley	Nicole	Central Office	Confidential Administrative Assistant, Human Resources	\$68,000.00
p.	Palme	Janice	Holmdel High School	Confidential Administrative Assistant, Special Services	\$63,315.00
q.	Petrizzo	Michael	Central Office	Business Administrator/Board Secretary	\$216,096.00
r.	Rainess	Jeffrey	Village	Assistant to Coordinator	\$52,386.00
s.	Ricco	Paula	Village	Administrative Assistant to Coordinator	\$63,000.00
t.	Rogers	Steven	Buildings & Grounds	Assistant to Director of Plant, Operations & Maintenance	\$116,500.00
u.	Schuckert	Matthew	W.R. Satz School	Assistant Network Engineer	\$71,094.00
v.	Stromsland	Kenneth	Buildings & Grounds	Director of Plant, Operations & Maintenance	\$136,623.00
w.	Whitmore	Elizabeth	Central Office	Confidential Administrative Assistant, Academics and Operations	\$61,404.00
x.	Zacharewich	Theresa	Central Office	Administrative Assistant to Business Administrator	\$81,683.00
y.	Jorden	Betty	Buildings & Grounds	Courier	\$25.00 per hour